



## Community Development Department Building & Safety Division

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**Policy No.:** BDP 4  
**Effective:** January 1, 2014  
**Revised Date:** August 27, 2013  
**Initiated By:** Kenneth C. Petersen, P.E.  
**Approved By:** Gregory A. Shreeve, Sr., Chief Building Official  
**Subject:** Residential Window Replacements

A. Permits are required for residential projects when any of the following apply:

1. The size of the window is reduced or increased.
2. The sill height is altered.
3. For window replacement "in kind" (i.e., where window openings or rough framing is not altered)

B. Permits are not required when only the glazing area is replaced.

### REQUIREMENTS

The following items are required for window replacements:

1. Operable emergency escape and rescue windows: Sleeping room window replacements where the rough opening size is altered, the sill height shall meet the current California Residential Code's emergency egress requirement based on Section R310 of the 2013 California Residential Code.
2. The sill height may remain the same for "in kind" window replacements in sleeping rooms.
3. All windows shall be secured on the inside with a locking device capable of withstanding prying or wrenching based on the Residential Security Requirement, Chapter 7.34.160 of the Dublin Municipal Code, Section 1029.4 of the 2013 California Building Code and / or Section R312 of the California Residential Code.